

Asamura Patent Office

Standard Information Security Policy



Asamura Patent Office (hereinafter referred to as "the Company") is committed to protect its information assets from threats such as accidents, disasters, and crimes, and follow the policies outlined below to justify the trust of our clients and society as a whole:

1. Management's responsibility

The firm will make systematic and continuous efforts to improve and enhance information security under the leadership of our management.

2. Establishment of internal systems

The Company will establish and maintain an in-house team and official rules for storing, organizing and handling of information.

3. Employee involvement

All employees will acquire the knowledge and skills required for information handling to ensure their commitment to our policies.

4. Compliance with legal and contractual requirements

To meet the expectations of our clients, the Company will comply with all applicable laws, regulations, and contractual obligations related to information security.

5. Response to violations and accidents

In the event of an accident or violation of information security laws, regulations, or contractual obligations, the Company will take appropriate measures to prevent recurrence.

The policy is in effect since June 8, 2021
Asamura Patent Office
Managing Partner: Ken Kanai